

**NEWARK CENTRAL PLANNING BOARD
NOTICE OF HEARING TO PROPERTY OWNERS**

Application # _____ Filed _____ Date: _____

To _____ Owner of Premises _____.

Please take notice that the undersigned has applied to the Central Planning Board of the City of Newark for a (Type of Application) at premises (Add address and Tax Block and lot) in order to

_____ ,

which is within 200 feet of property owned or resided by you. Any person or persons affected by this application may have an opportunity to be heard at the Public Hearing of the Central Planning Board on _____ 20____, at 6:30 P.M., and thereafter on such other dates as such hearing may be continued, in the Municipal Council Chamber, 2nd Floor, City Hall, 920 Broad Street, Newark, New Jersey 07102 at which time you may appear either in person, by agent or by attorney and present any comments which you may have regarding this application.

All documents relating to this application may be inspected by the Public between the hours of 8:30 A.M. and 4:30 P.M. in the Office of Boards, City Hall, Room 112, 920 Broad Street, Newark, New Jersey 07102.

The applicant, by order of the Central Planning Board, sends this notice to you.

Respectfully,

Applicant

THIS NOTICE MUST BE PERSONALLY SERVED OR SENT BY CERTIFIED OR REGISTERD MAIL AT LEAST TEN (10) DAYS PRIOR TO THE DATE OF HEARING AND PROOF OF SERVICE MUST BE GIVEN TO THE CENTRAL PLANNING BOARD AT LEAST TWO DAYS BEFORE THE HEARING.

**NEWARK CENTRAL PLANNING BOARD
NOTICE OF HEARING
Form of Notice for Newspaper**

Application # _____ Filed _____ Date: _____

Please take notice that the undersigned has applied to the Central Planning Board of the City of Newark for a (Type of Application) at premises (Add address and Tax Block and lot) in order to

Any person or persons affected by this application may have an opportunity to be heard at the Public Hearing of the Central Planning Board on _____20____, at 6:30 P.M., and thereafter on such other dates as such hearing may be continued, in the Municipal Council Chamber, 2nd Floor, City Hall, 920 Broad Street, Newark, New Jersey 07102 at which time you may appear either in person, by agent or by attorney and present any comments which you may have regarding this application.

All documents relating to this application may be inspected by the Public between the hours of 8:30 A.M. and 4:30 P.M. in the Office of Boards, City Hall, Room 112, 920 Broad Street, Newark, New Jersey 07102.

The applicant, by order of the Board of Adjustment, sends this notice to you.

Respectfully,

Applicant

THIS NOTICE MUST BE PUBLISHED IN A NEWSPAPER OF GENERAL CIRCULATION IN THE CITY OF NEWARK, NEW JERSEY AT LEAST TEN (10) DAYS PRIOR TO THE DATE OF THE HEARING AND PROOF OF SERVICE MUST BE SUBMITTED TO THE BOARD OF ADJUSTMENT TWO (2) DAYS PRIOR TO HEARING OR CASE WILL BE NOT HEARD.

**AFFIDAVIT OF PROOF OF SERVICE
NEWARK CENTRAL PLANNING BOARD
CITY OF NEWARK, NEW JERSEY**

Application No. _____

Filed _____

PROOF OF SERVICE OF NOTICES REQUIRED BY STATUTE OR ORDINANCE MUST BE FILED AND VERIFIED WITH THE BOARD SECRETARY AT LEAST TWO (2) DAYS PRIOR TO THE HEARING OR CASE WILL NOT BE HEARD.

STATE OF NEW JERSEY)

) S.S.

COUNTY OF ESSEX)

_____ of full age, being duly sworn according to law, deposes and says, that she () he () resides at _____ municipality of _____ County of _____ and State of _____ that she () he () is () are () the applicant (s) in a proceeding before the Central Planning Board of the City of Newark, New Jersey, being an application under the _____ and which bares the application # _____ and relates to premises more commonly known as _____ that she () he () did on _____ 20 _____ at least ten (10) days prior to the hearing date of this application did give personal notice to all property owners within 200 feet of the property which is the subject of this application and municipal utilities.

- Said notice was given either by handing a copy to the property owner, or by sending said notice by certified mail.
- Copies of the registered receipts are attached hereto as Exhibit "A".
- In addition, notices were also served upon: (Check if applicable)

- () The Clerk of the municipality _____ of County of _____.
- () County Planning Board.
- () The Department of Transportation.

A copy of said notices are attached hereto as Exhibit "B". Notice was also published in the official newspaper of the municipality as required by law.

Attached to this affidavit as Exhibit "C" is a list of owners within 200 feet of the affected property who were served, showing the lot and block numbers of each property as same appear on the municipal tax map, and also a copy of the certified list of such owners prepared by the Tax Assessor of the City of Newark, which is annexed hereto as Exhibit "D".

Notices has also been given by the applicant to tenants of all residential properties of more than four (4) units by posting such notice in a prominent place in a lobby or hallway of the building as required by Newark Ordinance. Attached hereto as Exhibit "E" is a list of all residential properties of more than four (4) units upon which notice was posted in the lobby or hallway of the building.

(Applicant) (To be signed by the person who served this notice)

Sworn to before me this _____ day of _____.
A Notary Public of the State of New Jersey